

PROCEEDINGS OF THE DIRECTOR, SCERT, ANDHRA PRADESH

Proc. Rc. 3/B/C&T/SCERT/2016

Dated: 23-11-2017

Sub: SCERT, AP, Amaravati – School Education Department – Continuous Comprehensive Evaluation – Implementation of Examination reforms- Submission of SA-I Examination Objective type Question paper for Class VIII and IX – Guidelines – Issued - Reg.


- Ref:-
1. G.O. Ms. No.17 School Education (Prog.II) Dept., dt.14.05.2014.
 2. G.O. Ms. No.29 School Education (Prog.II) Dept., dt.23.09.2014.
 3. G.O. Ms. No.82 School Education (Prog.II) Dept., dt.29.10.2015.
 4. G.O. Ms. No.41 School Education (Prog.II) Dept., dt.07.06.2016.
 5. G.O. Ms. No.80 School Education (Prog.II) Dept., dt.25.10.2017.
 6. Oral instructions of Commissioner of School Education, Andhra Pradesh.

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All the District Educational Officers in the State are informed that as per reference cited above SA-I examinations to be conducted for class VI, VII and X in descriptive type and classes VIII and IX in OMR enabled objective type examinations. Class VI, VII and X question papers printed and supplied to all schools by the DCEB Secretaries in the concerned districts. Class VIII and IX objective type question papers and OMR sheets print and supply by Director, Government Examinations, Andhra Pradesh.

In this connection all the District Educational Officers in the State are informed to conduct meeting with all MEOs and Dy.EOs., on the guidelines issued by SCERT for conduct of SA-I examination which is scheduled from 13-12-2017 to 20-12-2017 in all the schools under all managements without any deviation, and prepare clear roadmap for conduct SA-I examinations without any malpractices.

Ecnls: Guidelines


DIRECTOR
SCERT, Andhra Pradesh

To
All the DEOs in the State.
Copy to all RJDs in the State for information
Copy to all the DIET principals in the state
Copy to all the Project Officers in the State
Copy to State Project Director, SSA, AP
Copy submitted to Commissioner of school education, Andhra Pradesh for information.



SCERT Andhra Pradesh

Guidelines for Conduct of SA-I Examinations – 2017-18

- As per G. O. Ms. No. 80, School Education Dept, (Prog-II) dated 25-10-2017 SA-I Examinations for class VIII and IX will be conducted objective type OMR enabled Examination.
- Communicate SA-I Examination schedule i.e., from 13-12-2017 to 20-12-2017 to all schools.

Director, Government Examinations:

- Director, Government Examinations, Andhra Pradesh print and supply objective type question papers and OMR sheets for classes VIII and IX.
- Director, Government Examinations, Andhra Pradesh collect class wise, medium wise student particulars from IT Cell.
- Director, Government Examinations should supply properly sealed bundles of school wise Question Papers and OMR covers to all schools based on the indent provided by IT cell.
- Director, Government Examinations, Andhra Pradesh supply school wise sealed packets of Question Papers to the Mandal point.
- Question Papers may be reached to Mandal point on or before 10-12-2017 by Director, Government Examinations.

District Educational Officer:

- Instruct all the Headmasters to take necessary actions for practicing of OMR enabled Examination for the students of class VIII and IX in all the schools under all managements.
- DEO should take necessary precautions for strict maintaining of confidentiality at all levels.
- DEO should conduct meeting with all MEOs and Dy.EOs, SSA officials, DIET faculty to prepare a clear roadmap for smooth conduct of SA-I examination without any scope for malpractices.
- DEO should constitute a district level team to monitor conduct of SA-I examinations with MEOs and Dy.EOs, SSA officials, DIET faculty in their respective districts.
- Leakage of Question Papers, Mass Coping and other Malpractices should be avoided at all levels.
- If any malpractices may be noticed the Commissioner of School Education, Andhra Pradesh may take disciplinary actions.
- DEO should instruct DECB Secretary to take care for supplying of Class VI, VII and X sealed Question Papers to Mandal point.

Mandal Educational Officer:

- MEO is held responsible to keep all these Question Papers and OMR sheets in the strong room.
- MEO should inform all the School Complex Headmasters to receive Question Papers one day before each examination.
- MEO should not give all the question papers at a time to School Complex Headmasters.
- The MEO should constitute a OMR receiving cell at Mandal Headquarter for scanning and other activities (the details of scanning procedures may be communicated in due course).

School Complex Headmaster:

- The School Complex Headmaster should collect Question Paper and OMR sheets one day before the examination.
- The School Complex Headmaster preserve the Question Papers in Iron safe.
- The School Complex Headmaster distribute Question Papers and OMR sheets to all the schools one hour before the examination by utilizing the services of Cluster Resource Persons.
- The School Complex Headmaster is held responsible to maintain strict confidentiality.
- This should be done every day by the School Complex Headmaster till the completion of examinations.

Headmaster:

- Headmaster is the first level monitoring officers for smooth conduct of summative examination without any deviations.
- Headmaster should verify seals of the question paper bundles at the time receiving from the Cluster Resource Person.
- If the Headmaster identify any damage to the seal of the paper bundle communicate the information to MEO.
- After completion of every day Examination the OMR sheets should be neatly packed by the concerned School Headmaster without any damage and submit at OMR receiving cell in the Mandal Headquarter.

MV Pabhanu
24/11/17

DIRECTOR
SCERT, Andhra Pradesh

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